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## MINUTES

### COLUMBIA GORGE REGIONAL AIRPORT MEETING

February 22, 2019

**PRESIDING:** President Jim Wilcox

**BOARD PRESENT:** Jim Wilcox, Dave Sauter, David Griffith, Terry Trapp, Norm Deo, and Russ Brown

**BOARD ABSENT:** Tim Urness

**STAFF PRESENT:** Airport Manager Chuck Covert, Secretary Cheyenne Henderson, Daren Lacock of TacAero and Dallesport Fire District, Matthew Klebes City of The Dalles, and Denny Newell from Klickitat County

**PUBLIC:** Linda Rose and Roy Rose, Manny Lopez with Roseland's, David Wavd, Scott Stimpson and Tony O'Neil from Radix Construction,

#### **CALL TO ORDER**

The meeting was called to order by Chairman Jim Wilcox at 7:02 am.

#### **ROLL CALL**

Roll call was conducted by Secretary Henderson.

#### **APPROVAL OF AGENDA**

No corrections to Agenda, approved by unanimous consent.

#### **APPROVAL OF MINUTES**

Hearing no additions or corrections to the Minutes, approved as presented by unanimous consent.

## PUBLIC COMMENTS

There were no public comments.

## BOARD MEMBER REPORTS

No Board Member Reports at this time.

## DISCUSSION ITEMS

### A. Budget Report:

Chuck Covert talked about how he and Matthew Klebes have been working on finishing up a proposed budget for the Airport. They would like to see the amount allotted to the AMS Contract be increased. Covert brought up there is a need for a new card reader for the fuel tanks and to replace it would cost around \$14,000.00. there is also a need to find a money match for the FAA Grant of \$30,000.00. Covert is also trying to finish the Excise Tax issue on the D Hangar on the Airport.

### B. Check Registry:

No comments on Check Register.

### C. Report from prospective developers concerning potential for joint project (KYDO/Roseland):

Linda and Roy Rose reported they had tried reaching out to KYDO in hopes of setting up a meeting to discuss joint agreement on development of the golf course project but were not able to make contact. Gene Parker, City Attorney has been made the contact person for any communications on the Golf Course proposals.

**Thursday the 7<sup>th</sup> of March at 1 pm there will be an Executive Discussion. In this meeting both parties will be allotted one hour to present their proposals to the Airport Board. The Board asked that the developers present a time line of their projects, any acquisitions (water, land, etc.) financing reports, a Master Plan of development, and a business plan.**

## ACTION ITEMS

No Action Items on the Agenda.

## MANAGEMENT REPORT

Chuck Covert gave updates on the COAR Grants, SOAR Grants, ROAR Grants, House Bill 2402. Covered the fuel card system needing an update and costs and also gave comment and asked for opinions on tarcmac engineering design.



**There was a motion made to write letters of support to both house of representatives of Oregon and Washington state in support of Aviation bills being presented. The motion was moved by Dave Sauter and second by David Griffith. The vote carried unanimously.**

Covert informed the Airport Board that he will be leaving his position as Airport Manager and is in the process of selling AMS and should have someone and more information at the next Airport Board Meeting.

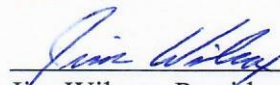
**NEXT MEETING**

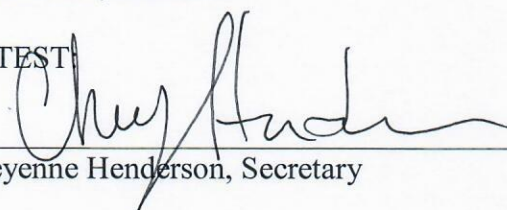
The next meeting will be March 15, 2019 at 7:00 am.

**ADJOURNMENTS**

Having no further business, the meeting was adjourned at 8:32 am.

SIGNED:

  
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Jim Wilcox, President

ATTEST  
  
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Cheyenne Henderson, Secretary