

**Columbia Gateway Urban Renewal Agency
Budget Process for 2021-2022 Fiscal Year
Budget Schedule
as of January 1, 2021**

Activity	Date
Budget preparation by Planning Director	January 8 through February 15, 2021
Narrative update information due to Finance Director along with proposed budget	February 15, 2021
Finance Director prepares UR Proposed Budget Book	February 15 through March 5, 2020
First draft of balanced Urban Renewal budget to City Manager	March 8, 2020
Publish First Notice of Budget Committee Meeting (not more than 30 days prior to the meeting – documents available to public same day as planned distribution to Cmte)	March 31, 2021 (Sunday – submit by Tues)
Post on website Second Notice of Budget Committee Meeting (same notice as published posted on City Website continually until after Budget Meetings are over)	April 5, 2021 (Monday after Published)
Finance Department prepare Budget Books	March 10 – April 1, 2021
Distribute Proposed UR Budget books to Budget Committee	April 6, 2021
Budget Committee meetings – Previous Budgets have been approved in one night. This schedule provides for additional meetings if necessary.	April 13, 14, 15 & 16, 2021
Final Approved budget to Finance Department	April 20, 2021
Final Budget complete for publishing (including UR-1)	April 26, 2021
Publish notice of Budget Hearing & UR-1 Form (not less than 5 or more than 30 days prior to hearing)	May 3, 2021 (Saturday – submit by Wed)
Budget Hearing at regular UR Board meeting	May 18, 2021
Budget Adoption at regular UR Board meeting	May 18, 2021
If changes are necessary that require a second Public Hearing, that second PH and adoption will take place	June 15, 2021
Deliver required budget & LB 50 documents to County	July 15, 2021