

AGENDA
WASCO COUNTY LIBRARY SERVICE DISTRICT
BOARD MEETING
Tuesday, September 15, 2015
4:00 p.m.
Location: Dufur Library

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES
 - a. Approval of August 26, 2015 Library Board Meeting Minutes
- III. RECOGNITION OF VISITORS AND INTERESTED PARTIES
- IV. ADDITIONS TO AGENDA
- V. SHARED CONCERNS OF THE BOARD
- VI. LIBRARY DIRECTOR REPORTS
- VII. OLD BUSINESS
- VIII. NEW BUSINESS
 - Policy Review: Materials Retention Policy
- IX. FINANCIAL REVIEW
- X. UPDATES
- XI. ADJOURNMENT
 - a. Set Next Meeting Date and Location
 - b. Adjourn

SCHEDULE FOR POLICIES TO BE REVIEWED

April 2015 -- Proctoring Exams Policy

May 2015 -- Wireless Internet Access Policy

June 2015 -- Internet Computer Use Policy

July 2015 -- Policy Establishing Behavior Rules for Use of Library

August 2015 -- Public Meeting Room Policy

September 2015 -- Materials Retention Policy

October 2015 -- Displays and Exhibits Policy

November 2015 -- Materials Selection Policy

Wasco County Library Service District
Board Meeting
August 26, 2015

Location: The Dalles Library

Board Members present: Rita Rathkey, Carolyn Wood, Carol Jones, Margaret Brewer

Staff present: Valerie Stephenson, Jeff Wavrunek

Meeting was called to order at 4:07 by Rita Rathkey

Carolyn Wood moved to approve the minutes of the previous meeting, Carol Jones seconded, and they were approved

Recognition of visitors: there were none

Additions to agenda – None

Shared concerns –Two board members received copies of a letter addressed to the mayor, Steve Lawrence, asking about the library’s hiring of outside people rather than promoting long-time employees. After discussion it was decided that the mayor was satisfied with the hiring practices since he did not contact the Library Board or the Library Director. Mr. Wavrunek will contact the letter writer to explain hiring practices.

Library Director’s Report:

Circulation statistics are way up. Last week was the “End of Summer Learning” party, which was held at City Park. There was a fabulous turnout, several games were available to play including a giant Jenga, which was loaned to us by Tum-a-Lum, and a new game, Koob. The cotton candy maker was very popular. Other local businesses donated items that were used as prizes; and Paul Viemeister provided music.

New children’s addition – the bids were higher than anticipated. This is due to a surge in available construction work. Mr. Wavrunek had a discussion with Nolan Young, Daniel Hunter and some foundation members on what can be done. They are hoping that between FFA and the contractor working together they can find ways to bring the cost down. Jeff will explore OCF (Oregon Community Foundation) for funding possibility.

One Book, One Community, we will be reading *Peak*, by Roland Smith. The author was so impressed with the support by the community for the 12 authors program that he wants to launch his newest book, *The Edge*, in The Dalles on October 6th. The library will host a book discussion on September 17th for adults. Megan Hoak, the teen librarian, will hold book discussions at both the middle school (Sept. 25th) and at the high school (Sept. 18th). In addition, the library with help from the Friends, will be hosting a Family Fun Day on October 3rd, hopefully with a bounce house as well as a rock-climbing wall. There will be

a program for students on October 6th at the High School during the day, and book signing at Klindt's Bookstore in the evening.

Maupin: Summer Reading was great; they gave away two bikes that had been donated. In addition, at the party everyone went home with something. Valerie has submitted her Ready to Read grant for next year, and with the correct population and area covered, the amount she gets will almost double (previously, the grant was based on the square mileage of the town of Maupin itself, not the actual surrounding area the library serves).

Fundraising is going well, selling engraved bricks, doing a mass mailing. They are also using Crowd Rise, an online fundraising site. They hired a local teenager to make a film promoting the library, and he did a fantastic job. In addition, Lynn Craig is starting to pursue grants for them.

Old Business:

Carolyn Wood asked about the tree. Jeff said it turns out that the tree is not on our property, but belongs to the neighboring property. Carolyn thinks that a letter should be sent to the owners, letting them know of our concerns.

Internet Computer Use Policy – Maggie is working on getting the wording back on the public computers. The actual policy has not yet been retyped, as Jeff had wanted to incorporate wording from another library's policy. It will be submitted for approval at the next board meeting.

Establishing Behavior Rules – postponed until September

New business:

Public Meeting Room Policy – under #2, the last sentence, change the wording to say “with a two week notice” the library reserves the right to reschedule confirmed meeting room reservations...

Use of meeting room when library is closed, there are concerns with heating (heat turned down when library closed); and access in case of fire, since there is only one entrance/exit available.

Commercial use – would we consider renting the room if available. It was decided that if the space was available (they cannot book it out months in advance) we would consider renting.

Financial Review: Margaret Brewer mentioned that the Special Department Supplies line item shows that it is over budget. Jeff explained that there were a couple different things this past year that impacted that line item, such as the spring author programming and more money being used for children's programming. It was then pointed out that this was the end of year budget, not for this current fiscal year.

Motion to approve the Financial Review was made by Margaret Brewer, seconded by Carolyn Wood.

The next meeting was scheduled for Tuesday, September 15 at 4 p.m. in Dufur.

Meeting was adjourned at 5:28

WASCO COUNTY LIBRARY SERVICE

DISTRICT BOARD OF DIRECTORS

Rita Rathkey, Chair

Margaret Brewer, Vice-Chair

Carol Jones, Board Member

Carolyn Wood, Board Member

YOUTH PROGRAMMING AND EVENTS

Date	Event	Youth	Teen	Adult	Total
8/4/2015	Youth Chess Club	6	0	2	8
8/4/2015	Outreach Story Time Happy I	8	0	0	8
8/5/2015	Toddler Time	7	0	4	11
8/5/2015	Outreach Story Time Great &	38	0	0	38
8/6/2015	Family Fun Day: Superhero C	32	0	16	48
8/6/2015	Babies & Books	2	0	2	4
8/7/2015	Preschool Story Time	10	0	8	18
8/7/2015	Outreach Story Time Wonde	12	0	0	12
8/10/2015	Outreach STEM Older G & S !	24	0	0	24
8/12/2015	Toddler Time	4	0	2	6
8/13/2015	Babies & Books	3	0	3	6
8/13/2015	Family Fun Day: Supervillain	30	0	8	38
8/14/2015	Preschool Story Time	11	0	4	15
8/19/2015	Toddler Time	10	0	8	18
8/20/2015	Babies & Books	3	0	3	6
8/20/2015	Family Fun Day: End of Sumr	65	5	20	90
8/21/2015	Preschool Story Time	10	0	8	18
8/26/2015	Toddler Time	4	0	4	8
8/27/2015	Babies & Books	1	0	1	2
8/28/2015	Preschool Story Time	9	0	5	14
8/31/2015	Outreach Story Time Happy I	7	0	0	7

TEEN PROGRAMMING AND EVENTS

8/4/2011	TLAB	0	8	0	8
8/3/2011	Youth Knitting	0	2	0	2
8/17/2011	Youth Knitting	0	2	0	2
8/19/2011	Yu-gi-oh	0	11	0	11
	Sub Total	593	28	98	719
	Adult Totals from Below			121	
	TOTAL	593	28	219	840

SUMMER LEARNING CLUB

Sign-Ups	Early Literacy	K-5	Total
	43	128	171
Completion	Early Literacy	K-5	Total
	6	30	36

Last Year's Si	103
Summer Rea	61%
Summer Rea	21%

ADULT PROGRAM

8/4/2015 Family Craft Night	15
8/6/2015 Audie Murphy Program	30 Sponsored by LEO
8/19/2015 Good Reads Book Group	3
8/20/2015 Third Thursday Book Group	4
8/27/2015 Abigail Scott Duniway Program	21
8/28/2015 Homemade Candy Bars	6

ADULT OUTREACH

8/11/2015 Springs at Mill Creek	8
8/6/2015 Tygh Valley Community Meal	7 2 new cards
8/4/2015 Flagstone	10
8/5/2015 Dufur Potlatch	14
8/11/2015 Oregon Veteran's Home	3
Adult Total	121